

The Role of the Writing Team - 2014

Historically CLC Canada had its first *official* writing team experience in Guelph 2009 following the Fatima World Assembly. While a favourable document came from the writing team after much committed time and energy there were recommendations following an evaluation. The writing team found it very time consuming to be responsible to write an entire 'final' document (inspirational tone in the setting, noting the graces *and* recommendations) in such a short period of time which also took them away from socializing with national members.

As CLC Canada approaches Saint John NB for our 8th National Assembly the role and expectations around the writing team are becoming clearer: **The Process Guide defines the role with the team in collaboration with General Council.**

The Writing Team

- The members invited to be members of team would have gifts in writing and also grounded in the Exercises and in communal discernment.
- The team would work *as a community, not as individuals.*
- The assembly Process Guide will act as a 'group guide' for the team.
- The team would record/note their experience from the beginning of the assembly; what is the Spirit doing and speaking into the group?
- The team would be sensitive to multiculturalism to reflect a document readily understood by all.
- The team would be asked to capture the setting and tone and graces of the assembled through an 'inspirational' introduction.
- The Team would collaborate with 2 GC members to receive GC recorded recommendations.
- The Team would present to each attendee a printed 1st draft to each member at the Saturday evening mass. (Prayer for confirmation Sunday).

General Council

- 2 members of GC would take the shared responsibility to note and record the recommendations offered from the assembled members (meeting with the Writing Team).
- General Council will agree to present the recommendations to the Writing Team to form the 1st 'draft' of a 'final document' to be printed and presented to each attendee Saturday by the Writing Team.

Prior to the assembly:

- *Call a Skype meeting with the Writing Team and the 2 identified GC members to encourage community building.*
- *Ask of the writing team what concrete things they need for the task and anything required to make them comfortable (1st communal decision on what to use e.g whiteboard and/or computer and projector, chart paper etc)*
- *Suggest that this team take ownership; meet as soon as they arrive and set up the room where they will work to "their" liking.*
- *Suggest that they make a time-line re. getting their work done.*
- *Be cognisant of the need for nourishment for these hard working members.*